

CALAVERAS COUNCIL OF GOVERNMENTS

AMANDA FOLENDORF
BOARD OF SUPERVISORS
GARY TOFANELLI - VICE CHAIR
BOARD OF SUPERVISORS
MICHAEL CHIMENTE
CITY COUNCIL MEMBER
SCOTT BEHIEL
CITY COUNCIL MEMBER
TREVOR WITKE
CITIZEN MEMBER
TIM MUETTERTIES - CHAIR
CITIZEN MEMBER
PAT BETTINGER
CITIZEN MEMBER



MELISSA RAGGIO
EXECUTIVE DIRECTOR
ANNE DELL'ORTO
ADMINISTRATIVE SERVICES OFFICER
JOHN D. FRANKLIN
TRANSPORTATION PLANNER
ABIGAYLE STEFFES
ADMINISTRATIVE ASSISTANT
MONICA STREETER
LEGAL COUNSEL

April 1, 2026
5:30 PM
Regular Meeting - Agenda

THIS MEETING WILL BE HELD IN THE BOARD OF SUPERVISORS CHAMBERS
891 MOUNTAIN RANCH RD. SAN ANDREAS, CA 95249

To view or participate in the meeting online, please use the following link:

<https://us06web.zoom.us/j/83677172362?pwd=Kmu9lDsNggCPtCP2rgbXTQ9g3Uhh5H.1>

To provide public comment by phone, dial 1(669)444-9171 or 1(719)359-4580; Access Code 836 7717 2362; Passcode: 520627. Please mute your phones once connected.

If you would like additional information or have questions on how to view or participate in the meeting online, please contact Anne Dell'Orto at adellorto@calacog.org or at (209) 754-2094 or visit the CCOG website at: www.calacog.org/virtual-meeting-information/.

THE CALAVERAS TRANSIT AGENCY WILL CONVENE IMMEDIATELY FOLLOWING THE CALAVERAS COUNCIL OF GOVERNMENTS MEETING OR AS DEEMED CONVENIENT BY THE PRESIDING OFFICER.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Consent Agenda Items are expected to be routine and non-controversial, and will be acted upon by the Council at one time without discussion. Any Council Member, Staff Member, or interested parties, may request that an item be removed from the Consent Agenda for further discussion.

1. Approval of the Calaveras Council of Governments Regular Meeting Minutes for March 4, 2026
2. Minute Order Adopting the Final FY 2025/26 Calaveras County Active Transportation and Recreational Trails Plan
3. Correspondence
 - a. Caltrans Letter - Wagon Trail Eastern Segment
 - b. Caltrans Public Outreach Meeting Notice

REGULAR AGENDA

4. Public Comment – Five (5) minutes per person. Comments shall be limited to items that are within the subject matter jurisdiction of the Council and not on the posted Agenda; Government Code Section 54954.3(a).
5. Caltrans Report-Verbal Report, No Supplemental Materials Included
6. Local Agency Reports (if present) -Verbal Reports, No Supplemental Materials Included
7. Unmet Transit Needs Public Hearing
 - a. Open Public Hearing Regarding Unmet Transit Needs
 - b. Accept Public Comment
 - c. Close Public Hearing
8. Minute Order Authorizing the Executive Director to Execute a No Cost Time Extension with Planeteria Media for Branding and Website Development Services
9. Minute Order approving a Two-Year extension for a Comprehensive Classification and Compensation Study
10. Council Report-Verbal Report, No Supplemental Materials Included
11. Staff Reports-Verbal Report, No Supplemental Materials Included
12. **ADJOURNMENT** - The next scheduled meeting of the CCOG is **May 6, 2026 5:30 P.M.**

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Anne Dell'Orto at 209-754-2094 for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact CCOG as soon as possible.

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MONICA STREETER
LEGAL COUNSEL

March 4, 2026
5:30 PM
Regular Meeting Minutes

TEL: (209) 754-2094

To view or participate in the meeting online, please use the following link:

<https://us06web.zoom.us/j/82680781078?pwd=kjslAHcDauGkqiDYTHJr43Pes8B2c.1>

To provide public comment by phone, dial 1 (669) 444-9171 or 1 (346) 248-7799; Access Code 826 8078 1078; Passcode: 261085. Please mute your phones once connected.

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CALL TO ORDER

Attendee Name	Title	Status
Tim Muetterties	Citizen Member	Present
Trevor Wittke	Citizen Member	Present
Gary Tofanelli	Board of Supervisors	Present
Scott Behiel	City Council Member	Present
Pat Bettinger	Citizen Member	Present
Michael Chimento	City Council Member	Present
Benjamin Stopper	Board of Supervisors - Alternate	Present

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Approval of the Calaveras Council of Governments Regular Meeting Minutes for February 4, 2026

RESULT:	PASSED [UNANIMOUS]
MOVER:	Scott Behiel, City Council Member
SECONDER:	Pat Bettinger, Citizen Member

AYES: Tim Muetterties, Trevor Wittke, Gary Tofanelli, Scott Behiel, Pat Bettinger, Michael Chimento, Benjamin Stopper

2. Authorize the Chair to Execute a Letter of Support for the Arnold Rim Trail Association

RESULT: PASSED [UNANIMOUS]
MOVER: Scott Behiel, City Council Member
SECONDER: Pat Bettinger, Citizen Member
AYES: Tim Muetterties, Trevor Wittke, Gary Tofanelli, Scott Behiel, Pat Bettinger, Michael Chimento, Benjamin Stopper

3. Minute Order Adopting the Final FY 2025/26 Short Range Transit Plan Update

RESULT: PASSED [UNANIMOUS]
MOVER: Scott Behiel, City Council Member
SECONDER: Pat Bettinger, Citizen Member
AYES: Tim Muetterties, Trevor Wittke, Gary Tofanelli, Scott Behiel, Pat Bettinger, Michael Chimento, Benjamin Stopper

4. Acceptance of the City of Angels Camp FY 2024/25 Annual Transportation Development Act (TDA) Non-Transit Streets and Roads Financial Audit

RESULT: PASSED [UNANIMOUS]
MOVER: Scott Behiel, City Council Member
SECONDER: Pat Bettinger, Citizen Member
AYES: Tim Muetterties, Trevor Wittke, Gary Tofanelli, Scott Behiel, Pat Bettinger, Michael Chimento, Benjamin Stopper

REGULAR AGENDA

5. Public Comment – Five (5) minutes per person. Comments shall be limited to items that are within the subject matter jurisdiction of the Council and not on the posted Agenda; Government Code Section 54954.3(a).

No public comment.

6. Caltrans Report - Verbal Report, No Supplemental Materials Included

Caleb Brock, Caltrans D10, Provided information on current programs and funding opportunities.
Council questions and comments.

7. City and County Reports

- a. Capital Improvement Program (CIP) Quarterly Report-City of Angels Projects
- b. Capital Improvement Program (CIP) Quarterly Report-Calaveras County Projects

Micah Martin, County Public Works, provided updates.
Steve Williams, City of Angels, provided updates.
No council discussion.

8. Presentation of the Draft Calaveras County Active Transportation and Recreational Trails Plan

(ATRTP) by Fehr and Peers.

Chair Muettertides introduced Carly Hoyt with Fehr & Peers, who provided a presentation on the Draft Calaveras County Active Transportation and Recreational Trails Plan.
Council questions and comments.

9. Minute Order Approving the County Public Works Department Request to Reprogram Regional Surface Transportation Program (RSTP) Funds Totaling \$268,042.

Melissa Raggio presented the item.
Council questions and comments.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Benjamin Stopper, Board of Supervisors - Alternate
SECONDER:	Gary Tofanelli, Board of Supervisors
AYES:	Tim Muettertides, Trevor Wittke, Gary Tofanelli, Scott Behiel, Pat Bettinger, Michael Chimento, Benjamin Stopper

10. Minute Order Approving the FY 2026/27 Draft Operations Budget

Melissa Raggio presented the item.
No council discussion.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Gary Tofanelli, Board of Supervisors
SECONDER:	Scott Behiel, City Council Member
AYES:	Tim Muettertides, Trevor Wittke, Gary Tofanelli, Scott Behiel, Pat Bettinger, Michael Chimento, Benjamin Stopper

11. Resolution No. FY 26-17 Approving the FY 2026/27 Draft Overall Work Program (OWP) and Planning, Programming and Monitoring Expenditure Plan

Melissa Raggio presented the item.
No council discussion.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Michael Chimento, City Council Member
SECONDER:	Benjamin Stopper, Board of Supervisors - Alternate
AYES:	Tim Muettertides, Trevor Wittke, Gary Tofanelli, Scott Behiel, Pat Bettinger, Michael Chimento, Benjamin Stopper

12. Council Report-Verbal Report, No Supplemental Materials Included

Council Member, Chimento, provided information on the new city manager recruitment.
Supervisor Stopper, expressed his appreciation for filling in and explained that Supervisor Folendorf will be back soon.
Citizen Member, Bettinger, provided information regarding the upcoming Melodrama event in Valley Springs.

13. Staff Reports-Verbal Report, No Supplemental Materials Included

No additional reports provided.

14. ADJOURNMENT - The next scheduled meeting of the CCOG is April 1, 2026 5:30 P.M.



CALAVERAS COUNCIL OF GOVERNMENTS AGENDA SUBMITTAL

Presented by: Melissa Raggio, Executive Director	Board Meeting Date April 1, 2026	Agenda Number 2
Minute Order Adopting the Final FY 2025/26 Calaveras County Active Transportation and Recreational Trails Plan		
Published Notice Required? No Public Hearing Required? No		Estimated Time: 20
Type of Document: Minute Order PowerPoint Presentation Included? No		

Recommendation:

Minute Order Adopting the Final FY 2025/26 Calaveras County Active Transportation and Recreational Trails Plan.

Background:

The Calaveras Council of Governments (CCOG), in partnership with the City of Angels and the County of Calaveras, successfully applied for and was awarded a Caltrans Sustainable Transportation Planning Grant to prepare the Active Transportation and Recreational Trails Plan (ATRTP). The total grant award was \$264,000, with a required local match of \$34,204 totaling \$298,204.

At the March 6, 2024 regular meeting, the Calaveras Council of Governments (CCOG) awarded a contract in the amount of \$263,987 to Fehr & Peers to develop the Calaveras County Active Transportation and Recreational Trails Plan (ATRTP). The purpose of the ATRTP is to build upon prior planning efforts to identify current and future active transportation and recreational trail needs throughout Calaveras County and the City of Angels, while supporting improved mobility and expanded modal choices for residents and visitors.

The planning efforts included a comprehensive public outreach and stakeholder engagement process designed to gather community input and ensure equitable representation. Through this process, gaps and barriers within the existing active transportation network were identified, and priority project lists were developed with the City of Angels Camp and County of Calaveras.

At the February 4, 2026 CCOG meeting the Council approved an amendment to the Fehr and Peers contract for a not to exceed amount of \$293,987 for the development of Project Fact Sheets to be utilized for Active Transportation Program (ATP) grant application this summer.

The ATRTP Draft Plan was provided to the Project Advisory Committee (PAC) made up of City, County, CCOG and Caltrans staff on January 7, 2026 for review and comment. At the March 4, 2026 Regular CCOG meeting the Council received a presentation on the plan from Fehr and Peers, the comment period was open until March 20th.

A copy of the Final Plan can be viewed here;

<https://calacog.org/wp-content/uploads/2026/03/Final-Plan-4.1.2026.pdf>

A copy of the Final Appendices can be viewed here;

https://calacog.org/wp-content/uploads/2026/03/Final-Appendix_4.1.2026.pdf

Discussion:

Staff recommends the Council adopt the FY 2025/26 Calaveras County Active Transportation and Recreational Trails plan (ATRTP).

Fiscal Impact:

None.

ATTACHMENT(S):

[CCOG M.O. Final ATRTP.pdf](#)

[CCOG ATRTP Project Fact Sheets.pdf](#)



CALAVERAS COUNTY
STATE OF CALIFORNIA

MINUTE ORDER
April 1, 2026

Minute Order Adopting the Final FY 2025/26 Calaveras County Active Transportation and Recreational Trails Plan.

RESULT:
MOVER:
SECONDER:
AYES:

ATTEST

Anne Dell'Orto, Clerk to the Council
Calaveras Council of Governments

Tim Muetterties, Chair
Calaveras Council of Governments

State Route 4 in Murphys

Project Description

The Murphys SR 4 Main Street Complete Streets project aims to create a robust, fully connected bicycle and pedestrian network on SR 4 that is comfortable for users of all ages and abilities. In Murphys, SR 4 serves as a Main Street and provides a critical connection between residential neighborhoods and grocery, commercial, retail, recreational, and service type uses, as well as key community destinations serving vulnerable populations such as an elementary school and a senior center.

"Key components of the project include design and construction of two roundabouts, intended to slow speeds and reduce fatal and severe injury collisions, and construction of bicycle and pedestrian facilities which vary by segment but include approximately 0.5 miles of shared-use paths (Class I), 0.16 miles of separated bikeways (Class IV), 0.23 miles of sidewalk, one midblock crossing with bulb-outs, and high-visibility crossings.

Key Facts

SR 4 provides primary access between residential neighborhoods and the communities only elementary school, senior center, and grocery store.

- Downtown Murphys is a high traffic, year-round tourist destination with limited parking. Tourists often park on side streets and walk on SR 4 to access Main Street.
- Community has consistently vocalized a desire for bicycle, pedestrian, and safe routes to school improvements for almost 25 years, as documented in the following planning efforts:
 - Calaveras County Active Transportation and Recreational Trails Plan (2026)
 - Murphys SR 4 Complete Streets Plan (2019)
 - Regional Bicycle, Pedestrian, and Safe Routes to School Plan (2015)
 - Calaveras County Bicycle Master Plan (2007)
 - Calaveras County Pedestrian Master Plan (2007)
 - Murphys Circulation, Pedestrian, Bicycling, and Parking Study Final Report (2002)

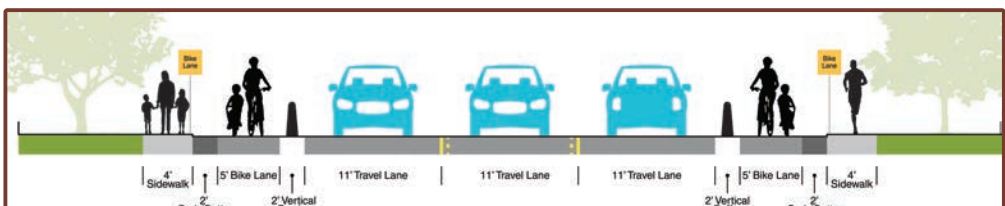
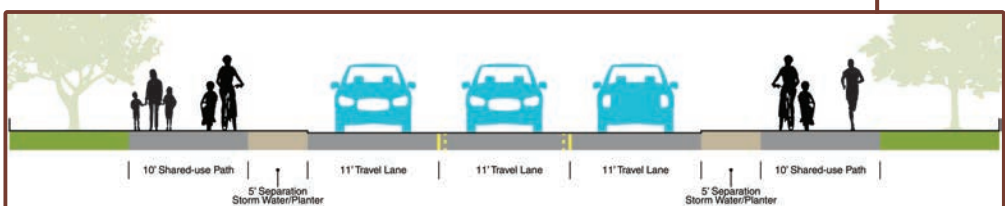
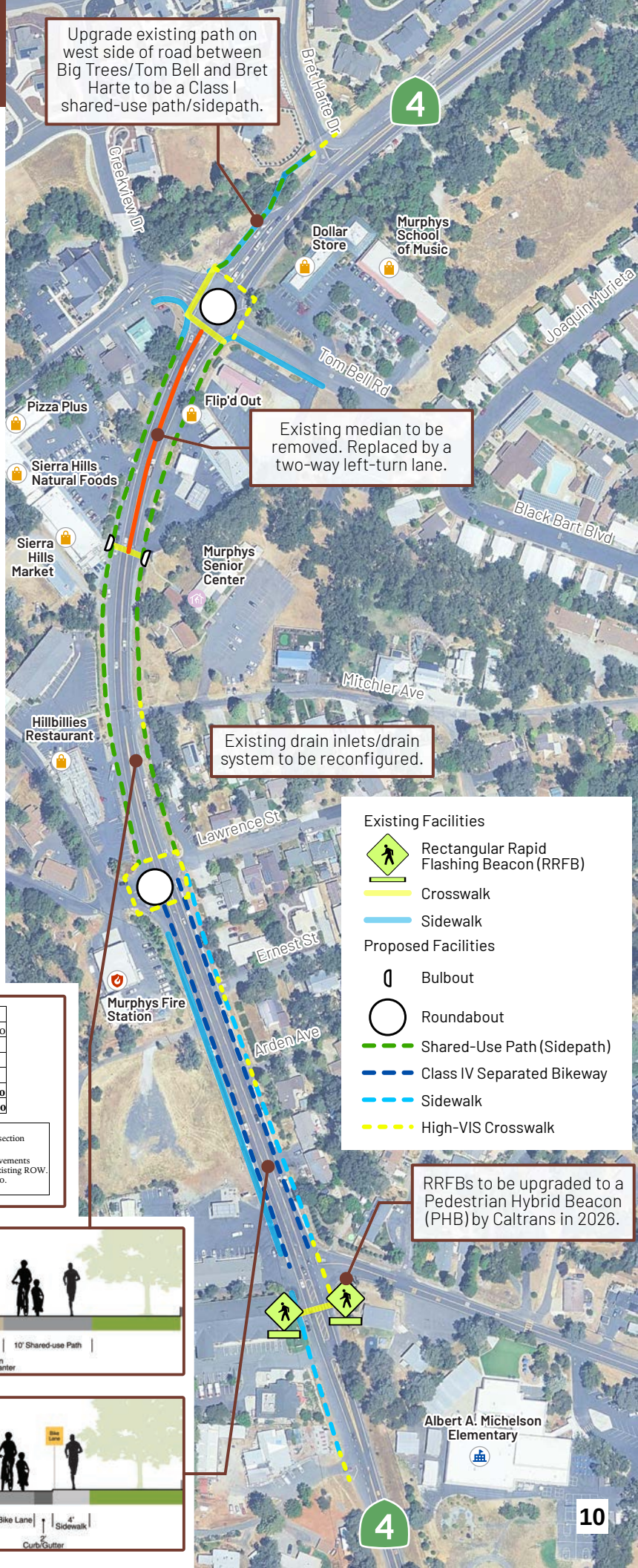
Demographic Context of Murphys CDP (2024 ACS 5-year Estimates):

- Population: 1,951
- Median Household Income: \$73,571 which is less than 80% of the statewide median household income of \$98,613 (disadvantaged community indicator)
- Median Age: 64.6 compared to the state median age of 38.4, indicating a higher percentage of senior aged residents

Item	Construction Cost ¹
Roundabout (2 Roundabouts)	\$2,000,000
Roadway Widening for TWLT ¹	\$250,000
High Vis Crossings (11 Crossings)	\$70,000
Crossing & Bulb-outs (1 Crossing, 2 Bulb-Outs)	\$90,000
Sidewalk	\$230,000
Separated Bikeway (Class IV)	\$40,000
Shared-Use Path (Class I)	\$390,000
Minor Items (10%)	\$307,000
Subtotal	\$3,377,000
Mobilization (10%)	\$338,000
Subtotal	\$3,715,000
Contingency (25%)	\$929,000
Total Construction Cost²	\$4,644,000

Design/Construction	Cost
Total Construction Cost	\$4,644,000
PA/ED (12.5%)	\$581,000
PS&E (15%)	\$697,000
Construction (19%)	\$883,000
Total Delivery Cost	\$6,805,000
Total Grant Request	\$7,000,000

Notes:
¹TWLT Widening includes new pavement structural section (.80 HMA/.75 CL2AB)
²ROW acquisition is not included in estimate. Improvements anticipated to generally be accommodated within existing ROW.
³Estimates have been rounded up to the nearest 1,000.
Source: Fehr & Peers, 2026



State Route 26 in Valley Springs

Project Description

The SR 26 Valley Springs Main Street Complete Streets project aims to provide a bicycle and pedestrian pathway between residential neighborhoods and key community destinations including the Valley Oaks Shopping Center, Nove Plaza and downtown Valley Springs, where the elementary school, library, two parks/recreational areas, and various retail/commercial businesses are located. The project includes design and construction of an approximately 1.5 mile shared-use path along SR 26 from Vista Del Lago Drive to Hogan Dam Road (north) where it would transition to an existing sidewalk. Design and construction of an approximately 0.25 mile sidewalk north of the existing sidewalk terminus is also included which would close the gap in the existing network and create a cohesive, connected, and accessible facility for users of all ages and abilities along the entire length of SR 26 between downtown Valley Springs and Vista Del Lago Drive.

Key Facts

- SR 26 provides the primary connection between residential communities in Valley Springs and key destinations such as grocery, commercial/retail, medical, service, recreational, and educational land uses.
- Residents currently walk in the ditch adjacent to SR 26 to avoid vehicular traffic.
- Community support for walking/biking facilities is previously documented in the following planning efforts:
 - Calaveras County Active Transportation and Recreational Trails Plan (2026)
 - Valley Springs Town Center Connectivity Plan (2020)
 - Regional Bicycle, Pedestrian, and Safe Routes to School Plan (2015)
 - Calaveras County Bicycle Master Plan (2007)
 - Calaveras County Pedestrian Master Plan (2007)

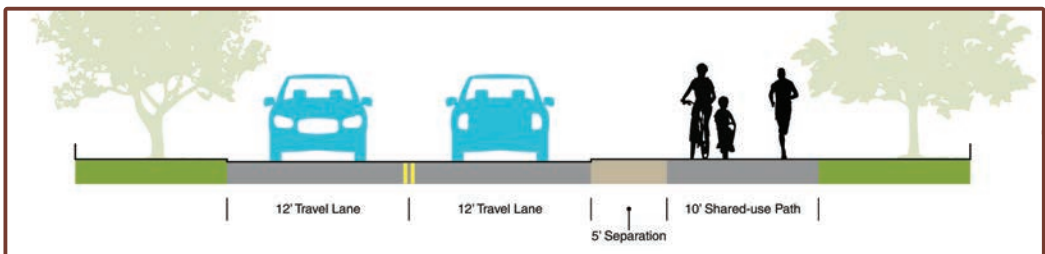
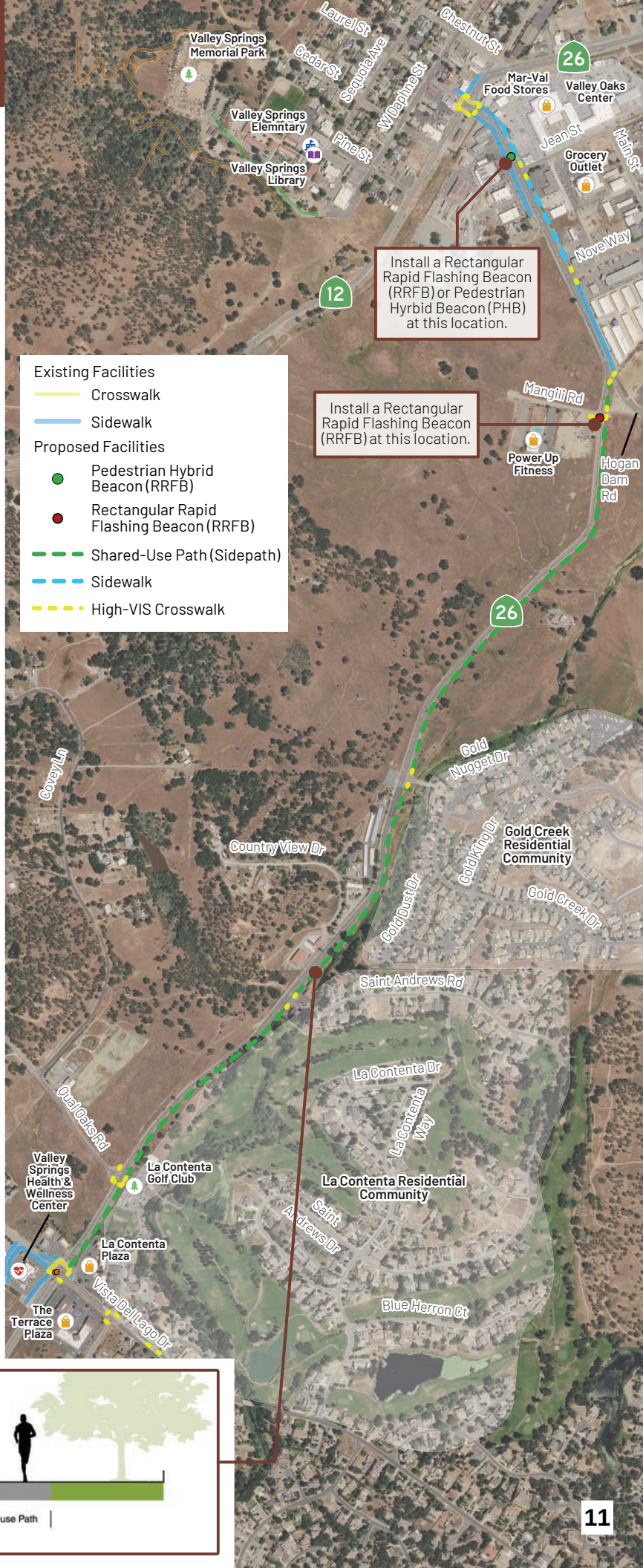
Collision Data: Between 1/1/2020 and 12/31/2024, 41 reported injury related collisions have occurred within the project segment, including three pedestrian involved collisions, one of which was fatal. High volumes, high speeds, lack of shoulders and lack of pedestrian facilities contribute to collisions on the corridor. Most common collision types include:

- Broadside (29%)
- Overtaken (17%)
- Hit Object (15%)
- Rear-End (12%)
- Head-On (12%)
- Vehicle/Pedestrian (7%)

Item	Construction Cost ²
High Vis Crossings (10 crossings)	\$60,000
RRFB (2 RRFBs)	\$130,000
Sidewalk	\$250,000
Shared-Use Path (Class I)	\$1,170,000
Minor Items (10%)	\$161,000
Subtotal	\$1,771,000
Mobilization (10%)	\$178,000
Subtotal	\$1,949,000
Contingency (25%)	\$ 488,000
Total Construction Cost¹	\$2,437,000

Notes:
¹ROW acquisition is not included in estimate. Improvements anticipated to generally be accommodated within existing ROW.
²Estimates have been rounded up to the nearest 1,000.
Source: Fehr & Peers, 2026

Design/Construction	Cost
Total Construction Cost	\$2,437,000
PA/ED (12.5%)	\$305,000
PS&E (15%)	\$366,000
Construction (19%)	\$464,000
Total Delivery Cost	\$3,572,000
Total Grant Request	\$3,750,000



Angels Creek Trail Phases I & II

Project Description

The Angels Creek Trail Phases I & II project is a multi-purpose trail project that aims to reduce VMT by providing walking and biking access from residential neighborhoods to historic downtown Angels Camp, improve public health through the creation of a recreational trail along Angels Creek within the City limits, and preserve and protect vegetation and natural habitats along the creek corridor by providing a designated space for walking and biking. The project includes design and construction of an approximately 0.5 mile shared-use path (Class I) adjacent to Angels Creek, starting at Kurt Drive and ending at Main Street (SR 49), an approximately 0.9 mile bike route (Class III) along Finnegan Lane from Main Street (SR 49) to Angel Oaks/Greenhorn Creek Road, and an approximately 0.12 mile shared-use path (Class I) along the Angel Oaks/Greenhorn Creek Road alignment to connect the Greenhorn Creek subdivision to Finnegan Lane.

Key Facts

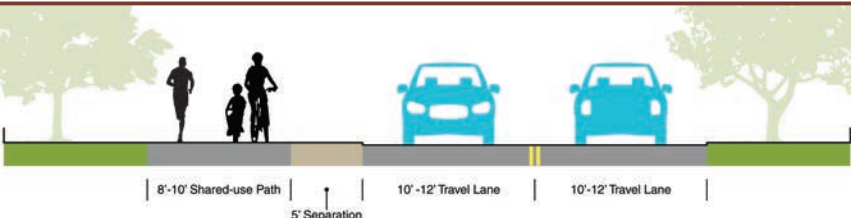
Project has received environmental clearance (SCH #: 2023050036)
Community has consistently vocalized support for walking/biking improvements within the project area through the following planning projects:
Calaveras County Active Transportation and Recreational Trails Plan (2026)
Regional Bicycle, Pedestrian, and Safe Routes to School Plan (2015)
Angels Creek Trail Master Plan and Trail (2012)
Angels Camp 2020 General Plan (2009)
Calaveras County Bicycle Master Plan (2007)
Calaveras County Pedestrian Master Plan (2007)

Demographic Context of City of Angels (2024 ACS 5-year Estimates)
Population: 3,716
Median Age: 55.0 compared to the state median age of 38.4, indicating a higher percentage of senior aged residents
Median Household Income: \$62,188 which is less than 80% of the statewide median household income of \$98,613 (disadvantaged community indicator)
Commuting Characteristics:
Approximately 4% of workers have no vehicle available
Approximately 14% of workers walk to work

Item	Construction Cost ³
Bridge Crossing ¹	\$1,250,000
High Vis Crossings (4 Crossings)	\$24,000
Bike Route (Class III)	\$40,000
Shared-Use Path (Class I)	\$510,000
Minor Items (10%)	\$183,000
Subtotal	\$2,007,000
Mobilization (10%)	\$201,000
Subtotal	\$2,208,000
Contingency (25%)	\$552,000
Total Construction Cost²	\$2,760,000

Notes:
¹Pedestrian Bridge Crossing derived from original estimate in Angels Creek Trail Master Plan for Exhibit 4.D: Type A Trail Structure. Bridge structure assumed 10' bridge deck with four 50' segments. Estimate was escalated by 1.5.
²ROW acquisition is not included in estimate. Improvements anticipated to generally be accommodated within existing ROW.
³Estimates have been rounded up to the nearest 1,000.
Source: Fehr & Peers, 2026

Design/Construction	Cost
Total Construction Cost	\$2,760,000
PA/ED (12.5%)	\$345,000
PS&E (15%)	\$414,000
Construction (19%)	\$525,000
Total Delivery Cost	\$4,044,000
Total Grant Request	\$4,250,000



Phase I

Phase 1 - Finnegan Lane from SR 49 to Finnegan Court to Angel Oaks/Greenhorn Creek Road.

- Existing Facilities
- Crosswalk
 - Sidewalk
- Proposed Facilities
- Shared-Use Path (Sidepath)
 - Bike Route (Class III)
 - High-VIS Crosswalk

Phase II

Phase 2 - Vallecito Road from Kurt Drive/Depot Road to SR 49/Finnegan Lane.

California Department of Transportation

OFFICE OF THE DISTRICT 10 DIRECTOR
P.O. BOX 2048 | STOCKTON, CA 95201
(209) 948-7943 | FAX (209) 948-7179 TTY 711
www.dot.ca.gov



March 10, 2026

Ms. Amanda Folendorf
Chair
Calaveras Council of Governments
444 E. Saint Charles Street, Suite A
P.O. Box 280
San Andreas, CA 95294

Dear Ms. Folendorf:

Thank you for your correspondence requesting that the California Department of Transportation (Caltrans) serve as the Implementing Agency for the Right of Way (R/W) phase of the State Route 4 Wagon Trail Realignment Project (Eastern Segment).

Caltrans acknowledges and appreciates the support of the Calaveras Council of Governments for advancing this important regional project and authorizing the reassignment of the R/W phase to Caltrans. We understand that the R/W phase includes funding from the SB 1 Trade Corridor Enhancement Program (TCEP), State Transportation Improvement Program (STIP), Congestion Mitigation and Air Quality (CMAQ) Program, and local matching funds programmed to support delivery of this phase.

Caltrans agrees to assume the role of Implementing Agency for the R/W phase (Phase 2) of the Eastern Segment and will process the necessary cooperative agreement amendments, California Transportation Commission (CTC) programming actions, and fund transfers in accordance with applicable state and federal requirements. We recognize the importance of meeting the June 30, 2026 CTC allocation deadline to secure the programmed funding and maintain project delivery momentum. Caltrans appreciates the continued partnership with CCOG and looks forward to working together to advance the project.

Ms. Amanda Folendorf, Chair, Calaveras Council of Governments
March 10, 2026
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If you have any questions or need additional information, please contact
Charlie Do, Project Manager, at (209) 986-0692.

Sincerely,

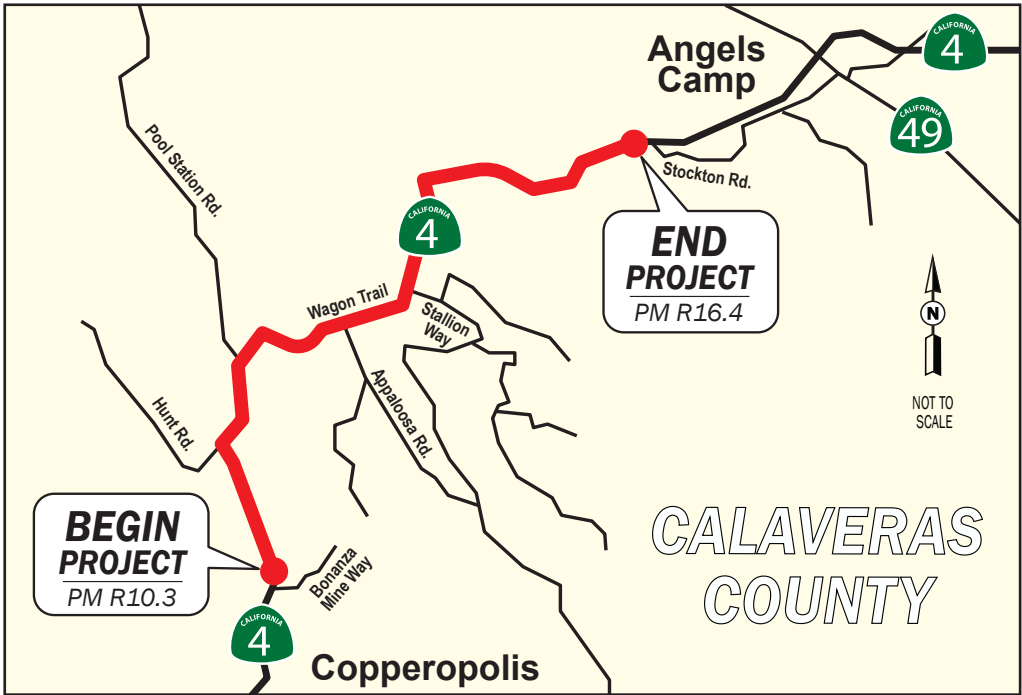


GRACE MAGSAYO
District Director

c: Gurwinder Sekhon, Deputy District Director, District 10 Program Project
Management and Asset Management
Caroline Reyes, Deputy District Director, District 10 Project Development
Cristin Hallissy, Deputy District Director, District 10 Environmental and Right of
Way

PUBLIC NOTICE

SR-4 Wagon Trail Realignment Public Meeting



Date: **Thursday, April 9, 2026**

Time: **6PM to 8PM**

Location: **Bret Harte High School**
364 Murphys Grade Road
Angels Camp, CA 95221

Join members of the Caltrans Project Delivery Team
to learn more about the next phase of
the SR-4 Wagon Trail Realignment Project.





CALAVERAS COUNCIL OF GOVERNMENTS AGENDA SUBMITTAL

Presented by: John Franklin, Transportation Planner	Board Meeting Date April 1, 2026	Agenda Number 7
Unmet Transit Needs Public Hearing a. Open Public Hearing Regarding Unmet Transit Needs b. Accept Public Comment c. Close Public Hearing		
Published Notice Required? Yes Public Hearing Required? Yes		Estimated Time: 0-5
Type of Document: Action Item PowerPoint Presentation Included? No		

Recommendation:

It is recommended the Council open a Public Hearing to provide the public an opportunity to identify unmet transit needs within the County.

- a. Open Public Hearing Regarding Unmet Transit Needs
- b. Accept Public Comment
- c. Close Public Hearing

Background:

The Calaveras Council of Governments (CCOG), as the Regional Transportation Planning Agency for Calaveras County is responsible for implementing the Transportation Development Act (TDA), established by the California Legislature in 1971, in cooperation with the California Department of Transportation. TDA legislation requires that each year an Unmet Transit Needs Hearing be conducted to collect feedback on the existing transportation services that are being offered using Local Transportation Funds (LTF). This public forum also provides the CCOG an opportunity to document the concerns of individuals who are currently using transit services or are unable to do so because current services don't meet their needs.

One public hearing is being offered this year at the Calaveras Council of Governments meeting on April 1, 2026. The purpose of the hearing is to solicit feedback regarding unmet transit needs in the County. This public hearing was publicized in the Valley Springs News 30 days in advance, as mandated by the TDA.

Further input is gathered through a Request for Public Comments form available on the CCOG website <https://calacog.org/resources/unmet-transit-needs-report/>, on the Calaveras Connect website <https://calaverasconnect.org/wp-content/uploads/2024/06/2021-UTN-Brochure.pdf>, and on the Calaveras Connect buses year round. Input is also received via email or phone to the CCOG throughout the year. All of the comments recorded through the public hearing and received through written communication will be

compiled and reviewed by the Social Services Transportation Advisory Council (SSTAC). The SSTAC also makes recommendations of unmet needs in addition to what was received by the public. A final report of unmet transit needs will be presented in a written report for Council review and adoption in August. The adopted report will then be submitted to Caltrans, Division of Mass Transportation.

****IMPORTANT** No response will be made tonight regarding disposition of Unmet Needs.**



CALAVERAS COUNCIL OF GOVERNMENTS AGENDA SUBMITTAL

Presented by: Melissa Raggio, Executive Director	Board Meeting Date April 1, 2026	Agenda Number 8
Minute Order Authorizing the Executive Director to Execute a No Cost Time Extension with Planeteria Media for Branding and Website Development Services		
Published Notice Required? No Public Hearing Required? No		Estimated Time: 0-5
Type of Document: Minute Order PowerPoint Presentation Included? No		

Recommendation:

Staff recommends the Council authorize the Executive Director to execute a no cost time extension with Planeteria Media for Branding and Website Development for an additional three (3) months through June 30, 2026.

Discussion:

At the June 4, 2025 Regular Meeting the Council approved a Professional Services Agreement for Branding and Website Design services with Planeteria Media for a not to exceed amount of \$39,050.

The project will update CCOG's visual identity and website to better reflect the agency's values, improve public engagement, and ensure compliance with current accessibility standards. The scope of work includes:

- Logo and Branding Design: Creation of a refreshed logo and visual identity that aligns with CCOG's mission and services, including branding guidelines for consistent use across platforms.
- Website Redesign and Development: Planning and implementation of a modern, responsive website designed for easy public access and efficient staff maintenance.
- Accessibility and Compliance: Full compliance with the Americans with Disabilities Act (ADA) and conformance with Web Content Accessibility Guidelines (WCAG) 2.1 Level AA, ensuring equitable access for individuals with disabilities.
- User Experience Enhancements: Streamlined navigation, searchability, and mobile compatibility to meet the expectations of both the general public and agency partners who rely on the site as a key resource.

As technology continues to evolve, so do the requirements for how public information is delivered and accessed. This project represents an investment in CCOG's ability to serve its stakeholders effectively in the digital age.

The first phase of the project was completed and accepted by the Council at the November 5, 2025 Regular Meeting. Staff has updated all stationary with our new logo.

Staff is requesting the Council authorize a no cost increase time extension to extend the agreement by three (3) months to June 30, 2026. The remaining balance on the contract is \$24,750.

Fiscal Impact:

None - Time extension only.

ATTACHMENT(S):

[CCOG M.O. Extension for Planeteria.pdf](#)

[CCOG Contract Amendment 1 Planeteria.pdf](#)



CALAVERAS COUNTY
STATE OF CALIFORNIA

MINUTE ORDER
April 1, 2026

Minute Order to Authorize the Executive Director to Execute a No Cost Time Extension with Planetaria Media for Branding and Website Development Services.

RESULT:
MOVER:
SECONDER:
AYES:

ATTEST

Anne Dell'Orto, Clerk to the Council
Calaveras Council of Governments

Tim Muettert, Chair
Calaveras Council of Governments

**AMENDMENT NO. 1 TO
AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN
CCOG and Planeteria Media
For Branding and Website Development Services**

THIS AMENDMENT NO. 1 amends the Agreement for Professional Services for Branding and Website Development Services between Calaveras Council of Governments ("CCOG") and Planeteria Media ("Contractor"), dated April 1, 2026, for a no-cost time extension.

WHEREAS, CCOG and Contractor wish to amend the Time of Performance section in the original Agreement executed on June 4, 2025 to extend the contract completion date to June 30, 2026, with no increase to the not to exceed amount of \$39,050.

NOW, THEREFORE, be it mutually agreed that the Professional Services Agreement between CCOG and Contractor is hereby amended as set forth herein. All terms and conditions of the cited Agreement shall remain in full force and effect, except as specifically modified by the following:

1. In Section II entitled "Time of Performance", the last sentence is to be revised to extend the time of contract completion to June 30, 2026.

IN WITNESS WHEREOF, this Amendment NO. 1 is made effective as of the date herein above appearing.

**CALAVERAS COUNCIL OF
GOVERNMENTS (CCOG)**

**PLANETERIA MEDIA
(CONTRACTOR)**

By: _____
Melissa Raggio
Executive Director

By: _____
Sandeep Mehta
CTO



CALAVERAS COUNCIL OF GOVERNMENTS AGENDA SUBMITTAL

Presented by: Melissa Raggio, Executive Director	Board Meeting Date April 1, 2026	Agenda Number 9
Minute Order approving a Two-Year extension for a Comprehensive Classification and Compensation Study		
Published Notice Required? No Public Hearing Required? No		Estimated Time: 0-5
Type of Document: Minute Order PowerPoint Presentation Included? No		

Recommendation:

Staff recommends the Council approve a Minute Order approving a Two-Year extension for a Comprehensive Classification and Compensation Study.

Background:

According to the Calaveras Council of Governments (CCOG) Policies and Procedures, Section 1.05, a focused staff classification, compensation, and utilization study is to be conducted every five years. The study evaluates staffing levels, positions, and compensation and is conducted by an outside entity. Findings are reviewed by the Executive Management Group (EMG) and the CCOG Board to ensure appropriate staffing and compensation structures.

The most recent comprehensive Classification and Compensation Study for the CCOG was completed in October, 2020. That study resulted in updates to salary grades, classifications, and job descriptions. Regular updates are essential to maintain competitive, equitable, and operationally effective staffing structures.

Discussion:

Over the past year, Calaveras Council of Governments has experienced staff vacancies and personnel changes, limiting the organization's capacity to initiate and effectively manage a comprehensive Classification and Compensation Study.

Successful completion of this study requires stable staffing, dedicated oversight, and a clear understanding of organizational structure and position functions.

Currently, staff resources are focused on maintaining core operations and integrating new team members. As

staff continue to gain familiarity with agency roles and responsibilities, initiating the study at this time could lead to inefficiencies, incomplete information, and less reliable outcomes.

The requested two-year extension will allow CCOG to:

- Stabilize staffing and strengthen internal capacity
- Ensure consistent project management and oversight
- Allow staff to develop a comprehensive understanding of agency functions
- Conduct a more thorough and accurate evaluation once appropriate resources are in place

This approach will better position the Calaveras Council of Governments to complete a high-quality study that reflects current roles, responsibilities, and market conditions.

Fiscal Impact:

None.

ATTACHMENT(S):

[CCOG M.O. Class and Comp.pdf](#)



CALAVERAS COUNTY
STATE OF CALIFORNIA

MINUTE ORDER
April 1, 2026

Minute Order approving a Two-Year extension for a Comprehensive Classification and Compensation Study.

RESULT:
MOVER:
SECONDER:
AYES:

ATTEST

Anne Dell'Orto, Clerk to the Council
Calaveras Council of Governments

Tim Muetterties, Chair
Calaveras Council of Governments